



# BSB51915 DIPLOMA OF LEADERSHIP AND MANAGEMENT



RTO NO. 45383

## OVERVIEW

Leadership HQ has teamed with Award Education to offer a **Diploma of Leadership and Management** - a nationally recognised qualification that reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Our vision is to create a world of great leaders and leadership. This leadership program is an exciting addition to our suite of programs and coaching, giving leaders a pathway to further nationally accredited vocational education and training. We will be working with you or your organisation either one on one or in groups or teams.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

If you're a Business Manager, Office Manager, Team Leader, Leading Hand, Sales Team Manager, Aspirational Manager, or Senior Coordinator the Diploma of Leadership and Management is a fantastic step in your journey to becoming an influential leader. Effective leadership is a highly valuable skill. In this qualification, you will learn the theory supporting leadership strategies, and identify and hone the unique 'people skills' that will give you the edge in the competitive world of business.

## LEARNING PROGRAM

The **BSB51915 Diploma of Leadership and Management** program consists of a total of 12 units of competency required to complete this qualification.

Learners will gain benefit from this qualification through a blended learning approach: a combination of face-to-face, self-paced online and coaching-mentoring flexible learning and assessment sessions. This program will be structured so that the units of competency are relevant and meet the needs of aspiring leaders in the context of their work environment.

You will be encouraged as part of your learning to apply the skills and knowledge gained from the program into your current everyday worklife. This ability to analyse, make connections and draw conclusions is what will set you apart from others and start you on your journey to become an established strategic leader.

## WORKPLACE ADVANTAGES

**This qualification is broad in nature and relevant across industries. It is particularly useful to people with some experience, but lacking formal qualifications, or who wish to add to their trade or technical qualifications.**

**On successful completion of this qualification, it is expected that individuals are able to engage the following skills:**

- communicating with business contacts to promote goals and objectives of the business
- obtaining feedback from colleagues and clients
- leading, planning and supervising the performance of team members to develop team cohesion + foster innovative work practices
- accessing + assessing information for accuracy + relevance
- developing strategies for minimising risk in the organisation
- instigating new or different work practices to improve productivity or service delivery
- allocating work to meet time + budget constraints
- developing plans + schedules
- prioritising tasks
- systematically identifying learning + development needs.

## ENTRY REQUIREMENTS + LEARNING PATHWAYS

**Entry requirements:** to undertake this qualification, individuals are required to complete a Pre-Training Review.

**Learning pathways:** Participants who successfully complete this program are able to progress to Advanced Diploma of Management or other Advanced Diploma qualifications.

## ENROLMENT & FURTHER DETAILS

**Training and Assessment** The delivery of leadership and management training within this program is tailored to the operational and business needs of organisations. This includes ensuring mentoring and coaching engages learners in training by enhancing current skills or developing new skills. The consultation process results in Award Education together with LeadershipHQ developing a course that meets employers' specific requirements and respective business environments. Assessment throughout the training program focuses on what employees are engaged in within their current work environment and job role [demonstrations, work samples, etc.], but may also include the use of individual capabilities and analytical abilities to address case studies, perform role-plays, and complete projects and reports.

**COURSE DURATION:** 8 months

**COURSE STRUCTURE:** Blended - Face-to-Face, Online, Coaching/Mentoring Delivery Modes

**COURSE FEES:** Full Fee \$9000.00 +gst [including course materials and training and assessment resources]

## UNITS OF COMPETENCY

### CORE UNITS

BSBLDR501 Develop and use emotional intelligence  
BSBLDR502 Lead and manage effective workplace relationships  
BSBWOR502 Lead and manage team effectiveness  
BSBMGT517 Manage operational plan

### ELECTIVE UNITS

BSBMGT502 Manage people performance  
BSBLED503 Maintain and enhance professional practice  
BSBINN501 Establish systems that support innovation  
BSBLDR503 Communicate with influence  
BSBMGT516 Facilitate continuous improvement  
BSBLED501 Develop a workplace learning environment  
BSBMGT605 Provide leadership across the organisation  
BSBWOR501 Manage personal work priorities and professional development

## RECOGNITION OF PRIOR LEARNING

**Recognition of Prior Learning [RPL] or Skills Recognition** is the process where an individual may be granted credit or partial credit towards a qualification in recognition of skills and knowledge gained through work and/or life experience and/or formal training. Please contact Award Education's Student Administration [students@awardedu.com.au] for further details.

## LEARN MORE

For enquiries regarding this qualification,  
please talk to us:

LEADERSHIP HQ

Tel 1300 719 665

info@leadershiphq.com.au | www.leadershiphq.com.au